



PLAINVILLE PUBLIC SCHOOLS
PLAINVILLE, MASSACHUSETTS
02762



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Robin Roberts-Pratt
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B.H. Wood School
72 Messenger Street
Plainville, MA 02762

To: Wood School Parents and Guardians

From: Robin Roberts-Pratt, Principal

Date:

Re: School Cancellation Procedure/Early Release from School Forms

In the event of school cancellation for inclement weather, the Superintendent will call all families using the District's Connect-Ed primary phone number. "No School" signals are given by a double blast of the fire alarm at 7:00 a.m. This double blast means "NO SCHOOL—ALL DAY—ALL GRADES".

"No School" announcements will also be given over the following radio and television stations: WCVB (Channel 5), WBZ (Channel 4), FOX Channel 25, WJAR (Channel 10), WBZ radio 1030 AM, and WPRO 630 AM between 6:30 a.m. and 8:00 a.m. If possible, notification will also be posted on the Plainville Public School Web page (www.plainville.k12.ma.us).

On some mornings, road or weather conditions may warrant a delay in the opening of school. If this decision is made, all schools will open one hour later than usual (9:30 a.m.) and all buses will run one hour later accordingly. AM Preschool would be cancelled on these days. Please listen to the above stations for notification of delayed school openings. **Please do not drop your child off at school at the regular hour since there will not be any adult supervision until ten minutes before school begins. Parents will be notified of delayed school openings through a phone call from the Connect-Ed system.**

Power breakdowns, weather related conditions etc. might require early evacuation of the school. Telephone service could be down depending on the emergency.

The decision to close school early is made by the Superintendent's office. In the event of an unscheduled early dismissal, the Superintendent will notify families through the District's Connect-Ed phone system. All phone numbers provided by each family will receive the call. Additionally, the following radio and television stations will be notified: WCVB (Channel 5), WBZ (Channel 4), FOX (Channel 25), WJAR (Channel 10), WBZ 1030 AM, WPRO 630 AM. If possible, notification of an unscheduled early dismissal will also be posted on the Plainville Public School website (www.plainville.k12.ma.us).

Please make an **"Early Release Form School"** plan with your child and use the attached form to describe that plan to us. In the event of an unscheduled early release from school, we may not be able to receive calls from all parents to tell us what their child should do. Should a decision be made to close school early, the school will follow the plan as noted on the Early Release Form. All after school and evening programs in the school district will be cancelled if school is released early.

PLEASE do not call the Wood School main number to check on whether school is being released early. The limited phone lines must be kept open for emergency calls. You will receive a Connect-Ed automated phone call if school is cancelled, delayed, or dismissed early.

Thank you for your assistance with these procedures.

Please return the Early Release Form School form no later than Tuesday, September 13, 2011.